

**MEETING MINUTES**  
**BOARD OF TRUSTEES**  
**MUSEUM DIVISION**  
**ST MARY'S COUNTY DEPARTMENT OF RECREATION, PARKS, AND COMMUNITY SERVICES**

July 10, 2006  
Recreation, Parks, and Community Services Conference Room

<b>BOARD MEMBERS PRESENT</b>	<b>BOARD MEMBERS ABSENT</b>
Lewie Aldridge, Jr. James Banagan  Rose Davis Helen Dorsey Steve Dunlap Millie Huseman George Kennett Shirley Leyland Tom Tudor Herb Walling	Greg Callaway (E)

<b>ADVISORS PRESENT</b>	<b>ADVISORS ABSENT</b>
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

**Call to Order**

President Shirley Leyland called the meeting to order at 8:02 am and led the board in a Pledge of Allegiance. The Board observed a moment of silent reflection.

**Roll Call**

The Secretary called the roll and announced presence of a quorum.

**Approval of Minutes**

Minutes of the May 9, 2006 meeting and the agenda for this meeting were delivered electronically to Board Members. Rose Davis moved that the May 9, 2006 minutes be approved. Jim Banagan seconded the motion and the motion passed by voice vote.

**Old Business**

There were no questions related to the Director's April and May reports.

**New Business**

The Directors June report was presented at the meeting.

Ms. Pence discussed the transition of the education program into a day camp venue for the summer.

She addressed the continuing vandalism at Colton's Point. The overflow parking lot has been fenced and damaged signs have been replaced. Staff is working with the Sheriff's Department to reduce the vandalism.

The fiscal 2007 budget for the Museum Division will allow expansion of services to the community particularly in the development of presentations and educational programs.

Mr. Rollins reported that he and Kim Collins are members of the Southern Maryland Heritage Consortium Board. This is a tri-county organization that has provided grant funding to the Museum Division.

Deeds for a donation of property to the county for the Museum Division have been completed. The Board of County Commissioners will formally accept this donation in August.

Collections Management. The Museum Director asked the Board to establish a standing committee that would review the policy on donations of artifacts to the Museum Division and evaluate potential donations for applicability to the mission of the Museum Division. President Leyland called for volunteers for the committee. Helen Dorsey was appointed chair and the members are Jim Banagan, Millie Huseman and Rose Davis.

"Friends" Report. Mr. Aldridge reported that the Jazz Festival was a big success. The vendors were pleased. Visitors from as far away as New Jersey and Pennsylvania were reported. A large audience was reached through the effective advertising campaign and the use of the internet.

The Friends are planning another "Murder at the Lighthouse" this September.

Ms. Leyland reviewed the schedule of events in the agenda. Jim Banagan added that July 22 would be the ground breaking ceremony for the reconstruction of Blackistone Lighthouse on St. Clement's Island. Two events were added to the events list on the agenda. July 26 is the Chamber After Hours at St. Clement's Island Museum and September 16 and 17 are the dates for the Maryland Lighthouse Challenge.

Millie Huseman discussed the St. Mary's Transit System (STS) and the lack of any routes that serve either museum. The Board will send a letter to the Commissioners asking them to look into the lack of public transportation to the museums.

### **Adjournment**

With no further business, Millie Huseman moved to adjourn, second by Herb Walling. We adjourned at 0914 am.

### **Next Meeting Date/Location**

The table below is the meeting schedule for calendar year 2006.

<b>2006 MEETING DATES</b>	<b>MEETING TIME</b>	<b>MEETING PLACE</b>
January 9	08:00	SCIM
March 13	08:00	Recreation & Parks Conference Room
May 8	08:00	Recreation & Parks Conference Room
July 10	08:00	Recreation & Parks Conference Room
September 11	08:00	Recreation & Parks Conference Room
November 13	08:00	PPLHMP

Respectfully submitted,

Signature on file.

Steve Dunlap, Secretary